

Jefferson County Department of Health

1400 Sixth Avenue, South P O Box 2648 Birmingham, AL 35202 930-9110

Dear Parent of Guardian,

Each year the Jefferson County Department of Health conducts an audit of student educational records to ensure that children enrolled in school in Jefferson County are protected from vaccinations and medical exemptions is annotated on the Alabama Certificate of Immunization ("blue form"). Valid documentation from immunizations may also be annotated on the Alabama Certificate of Religious Exemption. During the course of the audit, local health department employees will check for appropriate vaccinations and valid expiration dates on the blue form or for an appropriate exemption form. No identifying information about the child is kept by the health department employees. If a child needs further vaccination or an updated certificate the school will be notified at the completion of the audit.

The Family Education Rights and Privacy Act mandates parental consent be obtained for persons not employed by your school to review the records of its students. If you do/do not wish for your child's record to be evaluated by health department personnel, please indicate by providing your signature in the appropriate space below. No response from you will indicate that you will allow health department employees to audit the record of your child. Please select the do/do not option below, list your child's name with your signature and return this letter to the school.

Thank you for your assistance,

Dr. Brenda Cassady

Dr. Brenda Cassady
Principal

_____ I give permission to the Jefferson County Department of Health to review my child's vaccination record.

_____ I **do not** give permission to the Jefferson County Department of Health to review my child's vaccination record.

Child's Name: _____

Signature of Parent: _____